

To Members of the Council

Cllr. Cheryl Cashmore (Chairman) (Outgoing Chairman)
Cllr. Nick Chapman (Vice-Chairman) (Outgoing Vice- Chairman)

Cllr. Shabbir Aslam
Cllr. Royston Bayliss
Cllr. Lee Breckon JP
Cllr. Nick Brown
Cllr. Adrian Clifford
Cllr. Stuart Coar
Cllr. Luke Cousin
Cllr. Tony Deakin
Cllr. Roy Denney
Cllr. Alex DeWinter
Cllr. Susan Findlay
Cllr. Janet Forey

Cllr. Helen Gambardella
Cllr. Hannah Gill
Cllr. Nigel Grundy
Cllr. Paul Hartshorn
Cllr. Richard Holdridge
Cllr. Mark Jackson
Cllr. Becca Lunn
Cllr. Antony Moseley
Cllr. Les Phillimore
Cllr. Terry Richardson
Cllr. Ande Savage
Cllr. Tracey Shepherd

Cllr. Dillan Shikotra
Cllr. Mike Shirley
Cllr. Roger Stead
Cllr. Ben Taylor
Cllr. Matt Tomeo
Cllr. Bob Waterton
Cllr. Bev Welsh
Cllr. Jane Wolfe
Cllr. Maggie Wright
Cllr. Neil Wright

Dear Councillor,

A meeting of the Annual **COUNCIL** will be held in the Council Chamber - Council Offices, Narborough on **TUESDAY, 21 MAY 2024 at 6.00 p.m.** Please find attached a number of supplemental items that are required for the meeting and are in addition to the agenda and report pack that has already been circulated.

Please note that the meeting will follow the preceding meeting and therefore the start could be earlier.

Yours faithfully



Louisa Horton
Monitoring Officer



SUPPLEMENTAL ITEMS

10. Scrutiny Statement to Annual Council 2023-2024 (Pages 3 - 8)

To consider the report of the Scrutiny Commissioners (enclosed).

SECTION 2 - STANDARD COUNCIL BUSINESS

Any reports for consideration listed under this section will be moved in one block without discussion, unless any Member present requests otherwise.

12. Delegation Scheme of the Cabinet Executive and Cabinet Executive Appointments (Pages 9 - 12)

To consider the report of the Leader of the Council (enclosed).

13. Appointments to Committees 2024/25 (Pages 13 - 22)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

14. Appointments of Chairman and Vice-Chair to Committees 2024-25 (Pages 23 - 24)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

15. Appointment of Members to Serve on Outside Bodies 2024/2025 (Pages 25 - 26)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).

16. Schedule of Meetings 2024/25 (Pages 27 - 28)

To consider the report of the Senior Democratic Services & Scrutiny Officer (enclosed).



Scrutiny Commission Statement to Annual Council – 21 May 2024

Good scrutiny is an essential part of the Council's governance framework and is integral to decision making. Scrutiny Commission fulfils the statutory responsibility placed on local authorities to review and scrutinise decisions and actions taken, and they play a vital role in influencing services and shaping policies and plans which affect our residents and businesses.

Scrutiny should:

- Provide constructive 'critical friend' challenge.
- Amplify voice and concerns of the public.
- Be led by independent like-minded people.
- Drive improvement in public services.

Scrutiny has a range of statutory functions, and they can be the foundation of its work, scrutiny may look at any issues which affects 'the area or the area's inhabitants', scrutiny also has the power to:

- Access information.
- Require attendance of the Executive and senior Officers to be held account or give evidence.
- Require a response to its recommendations.
- Call-in the decisions of Executive Members.

Scrutiny 2023/24

Scrutiny Commission

Over the year Scrutiny Members' have contributed to policy development, reviewed, and scrutinised Cabinet Executive decisions. Scrutiny Commission has also considered the following work topics:

Monitoring of Council Complaints - Scrutiny was provided with an update on the complaints and compliments received under the Corporate Complaints Policy. This included improvements or changes to the way the Council delivers a service because of this feedback, as well as information about complaints that were referred to the Local Government & Social Care Ombudsman (LGSCO) during the same period. Previously, updates on complaints to Scrutiny were received a year in arrears, following a request by Scrutiny, the updates will now be brought within 3 months of the end of each financial year. Scrutiny thanks the

Performance and Information Service for accepting this suggestion, allowing Scrutiny to receive the latest information available.

Members provided comment on Stage 0 Complaints and retaining statistics on them and figures for waste operations. Scrutiny requested specific examples of complaints upheld (where the Council acknowledges fault) be included in future reports as a means to drive improvement.

iPlan – Members were introduced to the new Council performance management system as the Council worked towards improving the way it plans, reviews and reports on its work. Further information is provided below.

Economic Development Framework 2023-2026 – Scrutiny was consulted on the Framework before its adoption by Cabinet Executive. The Framework sets out the aspirations of the Council and provides a framework that brings together all economic development activities that are ongoing within the district and considers how they complement each other to maximise the benefits for our residents, businesses, and visitors. The framework aligns closely with other key strategies including the Blaby District Plan, Medium Term Financial Strategy, Business engagement survey, the Tourism Growth Plan and the Commercial Strategy.

Members questioned each priority theme for driving economic improvement, each with an associated action plan.

New Corporate Plan – Scrutiny was invited to provide feedback on the draft Blaby District Plan 2024-2028. Members considered the following new themes:

- Enabling our communities and supporting our vulnerable residents.
- Enhancing and maintaining our natural and built environments.
- Growing and supporting our economy.
- Keeping you safe and healthy.
- Ambitious and well managed Council, valuing our people.

Members questioned the consultation process and the key groups that were involved. Scrutiny looks forward to monitoring the progress of the Corporate Plan.

Transformation Strategy ‘Transforming Blaby Together’–

The Transforming Blaby Together Strategy sets out how Blaby District Council (BDC) aims to meet the needs, expectations, and aspirations of our residents, communities, and employees from 2024-2027. The Strategy is to be reviewed on an annual basis.

The Strategy presents a vision “to enable the authority to adopt a culture of continuous improvement to facilitate opportunities and different ways of working to drive operational effectiveness and build in cost effective efficiencies. Including but not limited to:

- We will ensure our core service is affordable and delivered efficiently, working with partners, and embracing digital solutions to reduce our costs.
- We will identify tangible savings to support delivering actions as identified in our Medium-Term Financial Strategy.

- We will transform our processes to improve the customer experience and deliver cost effective services, utilising our Transformation Programme to embed a culture of continuous improvement.”

Scrutiny was keen to explore the ‘transformation journey’ after receiving a brief update during budget meetings in January. Since then, Scrutiny has welcomed the Portfolio Holder and Officers where Members received a further detailed presentation on progress made and future ambitions.

Members were able to question Officers and the Portfolio Holder on the results of a staff survey; the impact of Transformation and how challenges were overcome; its priorities and focus for 2024.

Scrutiny will watch with interest outcomes of the transformation journey, the impact on service delivery for customers, developing the culture at Blaby as well as measures to monitor delivery of savings and efficiencies. Scrutiny requested ongoing involvement in the transformation journey to ensure successful outcomes.

Budget 2024/25 - In January a comprehensive overview session provided background and context to the Council’s draft Budget proposals setting the scene for robust questioning of Cabinet Executive Members.

Scrutiny noted that due to the short-term nature of the funding streams issued in the Settlement Statement for 2024/25, it is difficult to plan ahead with one year funding. Continued rigorous management and monitoring by the Senior Leadership Team, Cabinet Executive and Scrutiny will ensure the Council continues to be well prepared to respond to any challenges that may occur.

- Council Tax - Members fully considered the options provided to increase Council Tax and were supportive of a 2.99% increase given the current financial uncertainty that local authorities face. Members were concerned about the financial pressure that any possible raise in Council tax would have on residents. They noted long term reduction in funding from Government, which placed pressure on local authorities to raise this tax. Members emphasised the importance of maintaining quality services for residents, whilst also supporting those in need.
- Fair Funding & Longer-Term Financial Settlement - Members noted that the continued delay of the Fair Funding Review affected the Council receiving a multi-year funding settlement and as a result, it is not possible to assess the impact it may have on our future financial position.
- Health, Leisure and Tourism – Scrutiny highlighted the importance of encouraging physical activity in terms of both mental and physical health. The newly adopted Corporate Plan states that the Council has committed to fostering active and healthier lifestyles among our residents, inspiring people to embrace lifestyles that promote physical and mental wellbeing.

Members were concerned that funding from Public Health via Active Together has reduced by over 30% and that this would result in a reduction in an officer post and the Council’s offer of sports and physical activity. Scrutiny requested that the new offering of sport and physical activity be provided to Scrutiny, highlighting what changes are to be made and the likely impact.

Scrutiny will continue to be rigorous in providing constructive and supportive challenge to ensure that the Council is sustainable, drives improvement and the vulnerable are protected.

Scrutiny would like to thank Portfolio Holders for the comprehensive overview of their budget priorities and challenges and commend officers for their work on the budget planning process.

Task & Finish and Working Groups

The Chairman and Vice-Chairman led meetings which considered the following:

- **iPlan** - During the early briefings in 2023, Members were consulted on data measures, ensuring the data and information presented was clear and understandable. Since then, Scrutiny has set up an established working group which monitors progress against the Council's Corporate Plan and Priorities and are able to make recommendations to the Senior Leadership Team and Cabinet Executive and to raise questions where necessary. Members have been provided with self-service logins and are able to access live data to monitor service delivery. Scrutiny looks forward to continuing to develop and progress this work.
- **Parks and Open Spaces Strategy** – The new Strategy provides the Council with a strategic direction for the future of district council owned parks and open spaces and how they are managed through site specific management plans. Scrutiny considered and had a productive discussion on the 11 objectives of the Strategy. Members recommended that consideration be given to expanding the policy to include promotion of all parks and open spaces within the district regardless of ownership. Members requested and look forward to receiving an update in 12 months on the progress of the objectives.
- **Commercial Strategy** – Scrutiny was pleased to welcome the Executive Director (S.151) and the Shared Strategic Director - Commercial and Economic Development who provided an update on progress of the current 2022-2027 Strategy at Scrutiny's request. Members questioned investment opportunities, partnership arrangements with businesses and Parish Council's. Scrutiny also recommended that the provision of starter units for skilled enterprises be considered as an investment in the future of local commerce as well as an income stream and that a broader provision of accommodation, e.g. hotels in the district should be supported.
- **Graffiti and Littering** – Members considered the Council's approach to graffiti and littering in the district. Members were also consulted on updating the current policy and enviro-crime fixed penalty notice levels. Members are expecting to conclude this work when they are presented with a new draft policy for consideration later in the year.

Scrutiny Work Programme

The following items remain on the current work programme:

- Examination of contaminated land sites.

- Analysis of Net Zero targets.
- Conclusion of the HR Review.

Number of Meetings held

Over the course of the year Members took part in **19** meetings.

Developing Scrutiny at Blaby

To welcome new Members following the local elections in May 2023, Scrutiny took action to provide a robust training and development programme, which was supported by the Member Development Steering Group. Designed for all Members, including Cabinet Executive and Officers the programme ensured that the right culture and behaviours are the bedrock of effective scrutiny at Blaby District Council.

Scrutiny enlisted the support of the Centre for Governance and Scrutiny (CfGS) who delivered a comprehensive training programme which received positive feedback from Members and Officers. The training programme was designed to build on existing Members knowledge of Scrutiny, and to provide a strong foundation for newly elected Members.

Training was delivered on the following:

- The Essentials of Effective Strategic Scrutiny.
- Questioning Skills.
- Work Programmes, Setting Priorities and Focus.

Training was also delivered virtually on the following:

- Finance Scrutiny
- An Introduction to Scrutiny for Councillors

To make an impact Scrutiny must be confident that each of the following are in place and Scrutiny will continue to ensure that these guidelines are followed into the ensuing year.

- Prioritising the work programme and effective outcomes.
- Selecting the right methods to undertake work.
- Keeping focussed agendas.
- Asking the right questions.
- Ensuring capacity and resource is available.

Finally, we would like to thank all colleagues for their contribution to the work of Scrutiny Commission and its Work Groups this year.

Cllr. Nick Brown - Scrutiny Commission Chairman
Cllr. Roy Denney – Scrutiny Commission Vice-Chairman

This page is intentionally left blank

BLABY DISTRICT COUNCIL

CABINET EXECUTIVE - 2024/25

NAME	WARD	PRIME AREA OF RESPONSIBILITY
Cllr. Terry Richardson	Narborough and Littlethorpe	Leader
Cllr. Maggie Wright	Fosse Normanton	Finance, People & Performance (Deputy Leader)
Cllr. Nigel Grundy	Narborough and Littlethorpe	Neighbourhood Services & Assets
Cllr. Les Phillimore	Cosby and South Whetstone	Housing, Community Safety and Environmental Services
Cllr. Ben Taylor	Fosse Highcross	Planning, Transformation and ICT
Cllr. Cheryl Cashmore	Enderby	Health, Leisure, Climate and Economic Development

Cabinet Lead/Support Appointments

NAME	AREA OF RESPONSIBILITY
Cllr. Adrian Clifford	Youth Council Lead
Cllr. Matt Tomeo	Equalities, Diversity and Inclusion Lead
Cllr. Mark Jackson	Armed Forces Support

This page is intentionally left blank

PORTFOLIO RESPONSIBILITIES 2024/25

PORTFOLIO	SCOPE	KEY MEETINGS/ PARTNERSHIPS
<p>LEADER</p> <p>CLLR TERRY RICHARDSON</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> • Chief Executive • Executive Directors • Corporate Services Group Manager • Neighbourhood Services Group Manager • Planning & Strategic Growth Group Manager 	<ul style="list-style-type: none"> • Delivery of the Blaby District Plan • Governance & Information Management • Democratic Services and Scrutiny • Electoral Services • Legal Services • Strategic Planning • Strategic Communications • Safeguarding • Corporate Health & Safety • Emergency Planning and Business Continuity • Web Development 	<ul style="list-style-type: none"> • East Midlands Councils • District Council Leaders • District Council Network (DCN) • Planning Members Advisory Group
<p>FINANCE, PEOPLE & PERFORMANCE</p> <p>CLLR MAGGIE WRIGHT (Deputy Leader)</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> • Executive Director S.151 • Finance Group Manager • Transformation and ICT Group Manager 	<ul style="list-style-type: none"> • Finance, including Treasury Management, Capital Programme and Financial Planning • Audit and Fraud • Risk Management • Procurement • Revenues, Benefits and Recovery • Corporate Performance • Human Resources • Major Corporate Projects • Customer Services 	
<p>NEIGHBOURHOOD SERVICES & ASSETS</p> <p>CLLR NIGEL GRUNDY</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> • Executive Directors • Neighbourhood Services Group Manager • Assets and Major Projects Group Manager • Corporate Services Group Manager 	<ul style="list-style-type: none"> • Open Space Maintenance • Parks and Open Spaces • Refuse and Recycling • District Cleansing • Fleet Management • Car Parks (Assets) • Building Control • Management of Strategic Sites • Assets and Facilities Management 	<ul style="list-style-type: none"> • Building Control Partnership

PORTFOLIO	SCOPE	KEY MEETINGS/ PARTNERSHIPS
<p>HOUSING, COMMUNITY SAFETY AND ENVIRONMENTAL SERVICES</p> <p>CLLR LES PHILLIMORE</p> <p>Lead Officer:</p> <ul style="list-style-type: none"> Environmental Health, Housing & Community Safety Group Manager 	<ul style="list-style-type: none"> Community Safety Housing and Homelessness Community Services Environmental Services Environmental Health Private Sector Housing Enforcement Car Parks (Management) Young People and Youth Lead 	<ul style="list-style-type: none"> Community Safety Partnership Police & Crime Panel Housing Member Advisory Group Youth Council and Youth Cabinet Lead
<p>PLANNING, TRANSFORMATION, AND ICT</p> <p>CLLR BEN TAYLOR</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> Planning & Strategic Growth Group Manager Transformation & ICT Group Manager 	<ul style="list-style-type: none"> Local Plan Blaby District Growth Plan Planning Policy and S106 Planning Enforcement Development Control Transformation ICT Partnership 	<ul style="list-style-type: none"> Rural lead A46 Partnership Meeting A5 Partnership Meeting
<p>HEALTH, LEISURE, CLIMATE AND ECONOMIC DEVELOPMENT</p> <p>CLLR CHERYL CASHMORE</p> <p>Lead Officers:</p> <ul style="list-style-type: none"> Environmental Health, Housing & Community Safety Group Manager Assets and Major Projects Group Manager 	<ul style="list-style-type: none"> Health and Leisure External Funding Parish and Voluntary Sector Liaison Lightbulb and Hospital Enablement Team Tourism Economic Development, including Work & Skills and Community Grants Net Zero Armed Forces Support Equalities, Diversity and Inclusion 	<ul style="list-style-type: none"> Armed Forces Cabinet Support Member Equality, Diversity and Inclusion Lead

COMMITTEE MEMBERSHIP 2024-2025

APPEALS COMMITTEE

5 Members

Conservative (2)		Liberal Democrat (2)		Labour (1)	
1	Cllr. Nigel Grundy	3	Cllr. Antony Moseley	5	Cllr. Tracey Shepherd
2	Cllr. Terry Richardson	4	Cllr. Ande Savage		

Eligibility/Non-Eligibility for Membership:

- Members - All Members of the Council are eligible.
- Members of the Grievance Committee and Chief Executive, Directors & Chief Officers Disciplinary Committee are not eligible.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible to hold these positions of office.

AUDIT & CORPORATE GOVERNANCE COMMITTEE

7 Members

Conservative (4)		Liberal Democrat (1)		Labour (1)		Green (1)	
1	Cllr. Mike Shirley	5	Cllr. Richard Holdridge	6	Cllr. Alex DeWinter	7	Cllr. Roger Stead
2	Cllr. Mark Jackson						
3	Cllr. Lee Breckon						
4	Cllr. Dillan Shikotra						

Eligibility/Non-Eligibility for Membership:

- Members - Members of the Cabinet Executive are not eligible.
- Members of Scrutiny Commission are not eligible
- Substitute Members - Members of the Cabinet Executive are not eligible.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible.

CHIEF EXECUTIVE REMUNERATION PANEL

3 Members

Conservative (1)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Terry Richardson	2	Cllr. Luke Cousin	3	Cllr. Nick Brown

Eligibility/Non-Eligibility for Membership:

- Political Group Leaders only
- Membership is limited to the three political groups with the largest number of seats.
- Substitute Members: Deputy Group Leaders only.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the committee are eligible

CHIEF EXECUTIVE & DIRECTORS APPOINTMENTS COMMITTEE

5 Members

Conservative* (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Terry Richardson	4	Cllr. Hannah Gill	5	Cllr. Nick Brown
2	Cllr. Maggie Wright				
3	(Member of Cabinet Executive)				

*At least one appointment must be a member of the Cabinet Executive

Eligibility/Non-Eligibility for Membership:

- All Members are eligible.
- Representation will be a mix of genders.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the committee are eligible

CHIEF EXECUTIVE, DIRECTORS & CHIEF OFFICER DISCIPLINARY COMMITTEE

(Head of Paid Service, Chief Finance Officer and Monitoring Officer)

5 Members

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Les Phillimore	4	Cllr. Luke Cousin	5	Cllr. Shabbir Aslam
2	Cllr. Neil Wright				
3	Cllr. Janet Forey				

Eligibility/Non-Eligibility for Membership:

- Members - All Members of the Council are eligible.
- Representation will be a mix of genders.
- Substitute Members - All Members of the Council are eligible
- Members of the Grievance Committee and Appeals Committee are not eligible

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible to hold these positions of office.

GRIEVANCE & STANDARDS COMMITTEE

5 Members

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Maggie Wright	4	Cllr. Paul Hartshorn	5	Cllr. Nick Brown
2	Cllr. Lee Breckon				
3	Cllr. Mike Shirley				

Eligibility/Non-Eligibility for Membership:

- Members - All Members of the Council are eligible.
- Representation will be a mix of genders.
- Substitute Members - All Members of the Council are eligible.
- Members of the Chief Executive, Directors & Chief Officers Disciplinary Committee and the Appeals Committee are not eligible.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible to hold these positions of office.

STAFF JOINT CONSULTATIVE COMMITTEE

5 Members (Member Side)

Conservative (3)		Liberal Democrat (1)		Labour (1)	
1	Cllr. Roy Denney	4	Cllr. Bev Welsh	5	Cllr. Bob Waterton
2	Cllr. Mark Jackson				
3	Cllr. Mike Shirley				

Eligibility/Non-Eligibility for Membership:

- Members - All Members of the Council are eligible
- Substitute Members - All Members of the Council are eligible

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible to hold these positions of office which is usually alternated between the employer and employee sides

LICENSING & REGULATORY COMMITTEE

13 Members

Conservative (6)		Liberal Democrat (4)		Labour (2)		Green (1)	
1	Cllr. Nick Chapman	7	Cllr. Royston Bayliss	9	Cllr. Shabbir Aslam	13	Cllr. Roger Stead
2	Cllr. Janet Forey	8	Cllr. Helen Gambardella	10	Cllr. Becca Lunn		
3	Cllr. Stuart Coar	9	Cllr. Paul Hartshorn				
4	Cllr. Susan Findlay	10	Cllr. Bev Welsh				
5	Cllr. Matt Tomeo						
6	Cllr. Jane Wolfe						

Eligibility/Non-Eligibility for Membership:

- Members - Members of the Cabinet Executive are not eligible.
- Substitute Members - Members of the Cabinet Executive are not eligible.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- Members of the Cabinet Executive are not eligible.

- All Members of the Committee are eligible to hold these positions of office.

LICENSING SUB COMMITTEE

3 Members

Members and Substitute Members will be called off the list of members of the Licensing & Regulatory Committee by Democratic Services.

Proportionality does not apply.

PRIVATE HIRE / HACKNEY CARRIAGE REGULATORY SUB-COMMITTEE

3 Members

Members and Substitute Members will be called off the list of members of the Licensing & Regulatory Committee by Democratic Services.

Proportionality does not apply.

MEMBER DEVELOPMENT STEERING GROUP

10 Members

Conservative (5)		Liberal Democrat (2)		Labour (2)		Green (1)	
1	Cllr. Adrian Clifford	6	Cllr. Luke Cousin	8	Cllr. Nick Brown	10	Cllr. Roger Stead
2	Cllr. Matt Tomeo	7	Cllr. Ande Savage	9	Cllr. Bob Waterton		
3	Cllr. Susan Findlay						
4	Cllr. Dillan Shikotra						
5	Cllr. Jane Wolfe						

Eligibility/Non-Eligibility for Membership:

- Members - All Members of the Council are eligible.
- Substitute Members - All Members of the Council are eligible.
- **1 Member of the Steering Group must be a newly elected member**

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible.

PLANNING COMMITTEE

9 Members

Conservative (5)		Liberal Democrat (2)		Labour (1)		Green (1)	
1	Cllr. Lee Breckon	6	Cllr. Helen Gambardella	8	Cllr. Bob Waterton	9	Cllr. Tony Deakin
2	Cllr. Mike Shirley	7	Cllr. Ande Savage				
3	Cllr. Roy Denney						
4	Cllr. Janet Forey						
5	Cllr. Neil Wright						

Eligibility/Non-Eligibility for Membership:

- Members - Members of the Council are eligible providing that they have attended the mandatory training.
- Substitute Members – All Members of the Council are eligible*
- Members must attend site visits in order to vote on applications.

**It is accepted that Cabinet Executive Members will not normally be Members of this Committee.*

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- All Members of the Committee are eligible to hold these positions of office.

SCRUTINY COMMISSION

11 Members

Conservative (6)		Liberal Democrat (3)		Labour (2)	
1	Cllr. Neil Wright	7	Cllr. Antony Moseley	10	Cllr. Nick Brown
2	Cllr. Susan Findlay	8	Cllr. Luke Cousin	11	Cllr. Tracey Shepherd
3	Cllr. Adrian Clifford	9	Cllr. Royston Bayliss		
4	Cllr. Matt Tomeo				
5	Cllr. Roy Denney				
6	Cllr. Janet Forey				

Eligibility/Non-Eligibility for Membership:

- Members of the Cabinet Executive are not eligible.
- Members of the Audit & Corporate Governance Committee are not eligible.

Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:

- A vote will be taken at Annual Council to determine who will hold the position of Chairman and Vice-Chairman.
- Any Member of the Scrutiny Commission can be appointed to Chair the meeting in the event of the Chairman and Vice-Chairmen being absent from a meeting.

This page is intentionally left blank

Seat Allocation Table 2024 – 2025

Committee	Conservative	Liberal Democrat	Labour	Green
Appeals Committee	2	2	1	-
Audit & Corporate Governance Committee	4	1	1	1
Chief Executive Remuneration Panel	1	1	1	-
Chief Executive & Directors Appointments Committee	3	1	1	-
Chief Executive, Directors & Chief Officer Disciplinary Committee	3	1	1	-
Grievance & Standards Committee	3	1	1	-
Staff Joint Consultative Committee	3	1	1	-
Licensing & Regulatory Committee	6	4	2	1
Member Development Steering Group	5	2	2	1
Planning Committee	5	2	1	1
Scrutiny Commission	6	3	2	-

This page is intentionally left blank

COMMITTEES/SUB-COMMITTEES

CHAIRMEN AND VICE-CHAIRMEN 2024-2025

	Chairman	Vice-Chairman
Audit & Corporate Governance Committee	Cllr. Mike Shirley	Cllr. Mark Jackson
Chief Executive & Directors Appointments Committee	Cllr. Terry Richardson	Cllr. Maggie Wright
Chief Executive, Directors & Chief Officers Disciplinary Committee	Cllr. Les Phillimore	Cllr. Neil Wright
Grievance & Standards Committee	Cllr. Maggie Wright	Cllr. Lee Breckon
Licensing & Regulatory Committee	Cllr. Nick Chapman	Cllr. Janet Forey
Member Development Steering Group	Cllr. Adrian Clifford	Cllr. Matt Tomeo
Planning Committee	Cllr. Lee Breckon	Cllr. Mike Shirley
Staff Joint Consultative Committee	Cllr. Roy Denney	Cllr. Mark Jackson

Nominations for Chairman and Vice-Chairman of Scrutiny Commission 2024-2025

	Chairman:	Vice-Chairman:
Conservative Group	-	Cllr. Neil Wright
Liberal Democrat Group	Cllr. Antony Moseley	Cllr. Antony Moseley
Labour Group	Cllr. Nick Brown	Cllr. Nick Brown

Members will vote at the meeting to elect a Chairman and Vice-Chairman of Scrutiny Commission.

Where there are more than one nomination for any of the Chair/Vice-Chair positions, then the nominations will be put to the vote at the meeting.

This page is intentionally left blank

Appointments to Outside Bodies 2024-2025

BLABY DISTRICT COUNCIL APPOINTING BODY – COUNCIL

Name of Organisation	Term of Office	Previous Appointee (2023/24)	Conservative (New Appointee)	Liberal Democrat	Labour
Croft Quarry Liaison Committee	Annual	Cllr. Neil Wright	Cllr. Neil Wright		
Croft Quarry Liaison Committee	Annual	Environmental Health, Housing & Community Services Group Manager			
Enderby Village Institute	Annual	Cllr. Cheryl Cashmore	Cllr. Cheryl Cashmore		
East Midlands Housing Group	Annual	Cllr. Maggie Wright	Cllr. Maggie Wright		
East Midlands Housing Group	Annual	Cllr. Terry Richardson	Cllr. Terry Richardson		
Friends of Narborough Station	Annual	Cllr. Janet Forey	Cllr. Janet Forey		
Joint Community Safety Partnership	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		
Leicestershire Police & Crime Panel	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		
Leicestershire Police & Crime Panel (Substitute)	Annual	Member of Cabinet Executive	Member of Cabinet Executive		
Leicestershire County Council Local Pensions Committee	Annual	Cllr. Roy Denney	Cllr. Roy Denney		

Name of Organisation	Term of Office	Previous Appointee (2023/24)	Conservative (New Appointee)	Liberal Democrat	Labour
PATROL (Parking and Traffic Regulations Outside London) Joint Committee.	Annual	Cllr. Les Phillimore	Cllr. Les Phillimore		
PATROL (Parking and Traffic Regulations Outside London) Joint Committee. (Substitute)	Annual	Member of Cabinet Executive	Member of Cabinet Executive		
Health and Wellbeing Board – Leicestershire County Council	Annual	-	Cllr. Cheryl Cashmore		

BLABY DISTRICT COUNCIL SCHEDULE OF MEETINGS											
21 May 2024 - 31 December 2025											
Committee	Time	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24	JAN '25	FEB' 25
Council	5:30pm	21		16		24		19		28	25
Cabinet Executive	5:30pm		24			16		04		13	24
Scrutiny Commission	5:30pm		12			11		13	02 - Joint Scrutiny of CSP		12
Planning Committee	4:30pm		13	04, 25		05	03, 31	28		23	13
Audit & Corporate Governance Committee	5:30pm			31			09				06
Licensing & Regulatory Committee	5:30pm			10			16		09		
Member Development Steering Group	5:30pm		19				10		04		
Scrutiny - Consideration of 2025/26 - Budget Proposals	5:30pm									15,22,29 (TBC)	

Committee	Time	MAR '25	APR '25	MAY '25	JUN '25	JUL '25	AUG '25	SEP '25	OCT '25	NOV '25	DEC '25
Council	5:30pm		08	20		08		16		18	
Cabinet Executive	5:30pm	24		12	30			01		03	
Scrutiny Commission	5:30pm		02		11			10		12	
Planning Committee	4:30pm	13	10	08	05	03, 31		04	02, 30	27	
Audit & Corporate Governance Committee	5:30pm		28			28			06		
Licensing & Regulatory Committee	5:30pm	03		15		01			08		
Member Development Steering Group	5:30pm	05			18			23			02

This page is intentionally left blank